

PART

1

APPLICATION FORMS

## IDAS APPLICATION FORMS

- > IDAS Form 1: Application Details and Owners Consent
- > IDAS Form 5: Material Change of Use Assessable Against the Planning Scheme
- > IDAS Form 8: Environmentally Relevant Activity
- > IDAS Checklist 1: Development Assessment Checklist
- > IDAS Checklist 2: Material Change of Use



# Application Details - IDAS form 1

(Sustainable Planning Act 2009 version 1.0 effective 18 December 2009)

You **MUST** complete **ALL** questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all development applications, you must:

- complete this form (*Application details - IDAS form 1*)
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

All terms used on this form have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

**Applicant details** (note: the applicant is the person responsible for making the application and need not be the owner of the land. The applicant is responsible for ensuring the information provided on all IDAS application forms is correct. Any development permit or preliminary approval that may be issued as a consequence of this application will be issued to the applicant.)

**Please note:** If there is more than one applicant, provide additional applicant details by clicking the "Add another applicant" button below.

<b>Name/s (individual or company name in full)</b>	Adani Mining Pty Ltd
<b>For companies, contact name</b>	Melinda Bergmann
<b>Postal address</b>	GPO Box 2569, Brisbane, QLD 4001
<b>Contact phone number</b>	3223 4800
<b>Mobile number (non-mandatory)</b>	
<b>Fax number (non-mandatory)</b>	
<b>e-mail address (non-mandatory)</b>	

## 1. What is the nature of development proposed? (tick all applicable boxes)

- material change of use of premises
- building work
- operational work
- reconfiguring a lot

**2. What type of approval is being sought?**

- development permit  
 preliminary approval  
 both - provide details below

**3. Is the application for a mobile and temporary environmentally relevant activity (ERA)?**

- No  
 Yes - complete table A and then go to question 5

**4. Location of the premises** (complete table B and/or table C as applicable. Identify each lot in a separate row)**Table B** - street address/lot for the premises or street address/lot on plan for the land adjoining or adjacent to the premises

	Street Address				Lot on plan description		Local government area (e.g. Logan, Cairns)
	Unit No.	Street No.	Street name and official suburb/locality name	Post code	Lot No.	Plan type and plan no.	
1					7	SP233102	Isaac Regional Council

Street address / lot on plan

Street address / lot on plan for the land adjoining or adjacent to the premises (appropriate for development in water e.g. jetty, pontoon)

**Table C** - premises coordinates (appropriate for development in remote areas, over part of a lot or in water e.g. channel dredging in Moreton Bay)

	Coordinates (note: place each set of coordinates in a separate row)				Zone reference	Datum	Local government area (if applicable)
	Easting	Northing	Latitude	Longitude			
1			-21.94231	147.72565		<input type="checkbox"/> GDA94 <input type="checkbox"/> WGS84 <input type="checkbox"/> other	Isaac Regional Council

**5. Total area of the premises on which the development is proposed** (indicate hectares or m<sup>2</sup>)**6. Current use/s of the premises** (e.g. vacant land, house, apartment building, cane farm, etc.)

1	Cattle Farm
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**7. Provide a brief description of the proposal** (e.g. six unit apartment building, 30 lot residential subdivision etc.)

Temporary construction worker camp accommodating 400 persons



**8. Is owner's consent required for this application?** (refer to notes at the end of this form for more information)

- No  
 Yes - complete either table D, table E or table F as applicable

**Table D** (note: do not complete this table if lodging the application on-line using Smart eDA)

Name of owner/s of the land

I/We, the above-mentioned owner/s of the land, consent to the making of this application.

Signature of owner/s of the land

Date

**Table E**

Name of owner/s of the land

Andrew Fordyce

- The owner's written consent is attached or will be provided separately to the assessment manager

**Table F**

Name of owner/s of the land

- By making this application, I, the applicant, declare that the owner has given written consent to the making of the application.

**9. Does the application involve a state resource?** (e.g. the application involves state land, or taking quarry materials. Refer to the notes at the end of this form for more information)

- No  Yes - complete table G

**10. Identify if any of the following apply to the premises** (tick applicable box/es)

- adjacent to a water body, watercourse or aquifer (e.g creek, river, lake, canal) - complete table H  
 on strategic port land under the *Transport Infrastructure Act 1994* - complete table I  
 in a tidal water area - complete table J

**11. Are there any existing easements on the premises?** (e.g. for vehicular access, electricity, overland flow, water, etc.)

- No  Yes - ensure the type, location and dimension of each easement is included in the plans submitted



**12. Does the proposal include new building work or operational work on the premises?** (including any services)

No  Yes - ensure the nature, location and dimensions of proposed works are included in plans submitted

**13. Is the payment of a portable long service leave levy applicable to this application?** (refer to the notes at the end of this form for more information)

No - Go to question 15  Yes

**15. Has the local government agreed to apply a superseded planning scheme to this application under section 96 of the *Sustainable Planning Act 2009*?**

No  
 Yes - provide details below

**16. List below all of the forms and supporting information that accompany this application** (include all IDAS forms, checklists, mandatory supporting information etc. that will be submitted as part of this application. Note: this question does not apply for applications made online using Smart eDA)

	Description of attachment or title of attachment	Method of lodgement to assessment manager
1	IDAS Form 5: Material Change of Use Assessable Against the Planning Scheme	electronic
2	IDAS Form 8: Environmentally Relevant Activity	electronic
3	IDAS Form 11: Vegetation Clearing	electronic
4	IDAS Checklist 1: Development Assessment Checklist	electronic
5	IDAS Checklist 2: Material Change of Use	electronic
6	Cardno HRP Planning Assessment Report	electronic
7	Supporting Assessment Reports	electronic

**17. Applicant's declaration**

By making this application, I declare that all information in this application is true and correct (note: it is unlawful to provide false or misleading information).



## Notes for completing this form

### Question 8:

- Section 263 of the *Sustainable Planning Act 2009* sets out when the consent of the owner of the land is required for an application. Section 260(1)(e) of the *Sustainable Planning Act 2009* provides that if the owner's consent is required under section 263, then an application must contain, or be accompanied by, the written consent of the owner, or include a declaration by the applicant that the owner has given written consent to the making of the application.
- Owner's consent is not required for a mobile and temporary ERA.

### Question 9:

- Section 264 of the *Sustainable Planning Act 2009* provides that if a development involves a state resource, a regulation may require the application to be supported by certain evidence prescribed under the regulation. Schedule 14 of the *Sustainable Planning Regulation 2009* prescribes the state resources for which evidence is required to be given, and the evidence required, to support the application.

### Question 13:

- *The Building and Construction Industry (Portable Long Service Leave) Act 1991* prescribes when the portable long service leave levy is payable.
- The portable long service leave levy amount and other prescribed percentages and rates for calculating the levy are prescribed in the *Building and Construction Industry (Portable Long Service Leave) Regulation 2002*.

### Question 14:

- The portable long service leave levy need not be paid when the application is made, but the *Building and Construction Industry (Portable Long Service Leave) Act 1991* requires the levy to be paid before a development permit is issued.
- Building and Construction Industry Notification and Payment Forms are available from any Queensland post office or agency, on request from QLeave, or can be completed on the QLeave website at [www.qleave.qld.gov.au](http://www.qleave.qld.gov.au). For further information contact QLeave on 1800 803 481 or [www.qleave.qld.gov.au](http://www.qleave.qld.gov.au).

**Privacy** -the information collected in this form will be used by the Department of Infrastructure and Planning (DIP) in accordance with the processing and assessment of your application. Your personal details will not be disclosed for a purpose outside of the IDAS process, except where required by legislation (including the *Right to Information Act 2009*) or as required by Parliament. This information may be stored in a departmental database. The information collected will be retained as required by the *Public Records Act 2002*.

## OFFICE USE ONLY

Date received

Reference numbers

## NOTIFICATION OF ENGAGEMENT OF A PRIVATE CERTIFIER

To:

Council. I have been engaged as the private certifier for the building work referred to in this application.

Date of engagement	Name	BSA Certification license number	Building classification/s



**QLEAVE NOTIFICATION AND PAYMENT** (for completion by assessment manager or private certifier if applicable)

	Description of the work	QLeave Project Number	Amount paid (\$)	Date paid	Date received form sighted by assessment manager	Name of officer who sighted the form
1						

The *Sustainable Planning Act 2009* (SPA) is administered by the Department of Infrastructure and Planning. This form and all other required application materials should be sent to your assessment manager and any referral agencies.





# Material change of use assessable against a planning scheme - IDAS form 5

(Sustainable Planning Act 2009 version 1.0 effective 18 December 2009)

This form must be completed for development applications for a material change of use assessable against a planning scheme.

You **MUST** complete **ALL** questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all development applications, you must:

- complete *Applicant details - IDAS form 1*
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

All terms used on this form have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

This form can also be used for development on strategic port land under the *Transport Infrastructure Act 1994*.

## 1. How is the premises identified / zoned in the applicable planning scheme? (if the premises involves multiple zones, clearly identify the relevant zone for each lot in a separate row in the below table) Non-mandatory

	Lot description (i.e. street address or lot on plan details)	Applicable zone / precinct	Applicable overlays
1	Lot 7 on SP233102	Rural	None

## 2. How is the proposed use/s defined in the applicable planning scheme?

	General explanation of the proposed use	Planning scheme definition (include each definition in a new row) (non-mandatory)	No. of dwelling / tenancy units (if applicable)	Days and hours of operation (if applicable)	No. of employees (if applicable)
1	Temporary Workers Camp	Accommodation Building	407		407

## 3. What type of approval is being sought for the material change of use?

- development permit       preliminary approval       both - provide details below

## 4. Are there any current approvals associated with this application for the change of use of the premises? (eg. a preliminary approval)

- No       Yes - provide details below



**5. Does the proposed use involve (tick applicable box/es)**

- the reuse of existing buildings on the premises  No  Yes
- new building work on the premises  No  Yes
- the reuse of existing operational works on the premises  No  Yes
- new operational work on the premises  No  Yes

**6. Confirm that the following mandatory supporting information accompanies this application**

All applications	Confirmation of lodgement	Method of lodgement
<p>a site plan drawn to scale (1:100, 1:200 or 1:500 are the recommended scales) which shows the following:</p> <ul style="list-style-type: none"> <li>• the location and site area of the land to which the application relates (<i>relevant land</i>)</li> <li>• the north point</li> <li>• the boundaries of the relevant land</li> <li>• any road frontages of the relevant land, including the name of the road</li> <li>• the location and use of any existing or proposed buildings or structures on the relevant land (note: where extensive demolition or new buildings are proposed, two separate plans (an existing site plan and proposed site plan) may be appropriate)</li> <li>• any existing or proposed easements on the relevant land and their function</li> <li>• the location and use of buildings on land adjoining the relevant land</li> <li>• all vehicle access points and any existing or proposed car parking areas on the relevant land. Car parking spaces for persons with disabilities and any service vehicle access and parking should be clearly marked.</li> <li>• for any new building on the relevant land, the location of refuse storage</li> <li>• the location of any proposed retaining walls on the relevant land and their height</li> <li>• the location of any proposed landscaping on the relevant land</li> <li>• the location of any stormwater detention on the relevant land</li> </ul>	<input checked="" type="checkbox"/> confirmed	electronic
<p>a statement about how the proposed development addresses the local government's planning schemes and any other planning documents relevant to the application</p>	<input checked="" type="checkbox"/> confirmed	electronic
<p>a statement about the intensity and scale of the proposed use (e.g. number of employees, days and hours of operation, number of visitors, number of seats, capacity of storage area etc.)</p>	<input checked="" type="checkbox"/> confirmed	electronic
<p>information that states:</p> <ul style="list-style-type: none"> <li>• the existing or proposed floor area, site cover, maximum number of storeys and maximum height above natural ground level for existing or new buildings (e.g. information regarding existing buildings but not being reused)</li> <li>• the existing or proposed number of on-site car parking bays, type of vehicle cross-over (for non-residential uses) and vehicular servicing arrangement (for non-residential uses)</li> </ul>	<input checked="" type="checkbox"/> confirmed  <input type="checkbox"/> not applicable	electronic



	Confirmation of lodgement	Method of lodgement
<b>When the application involves the reuse of existing buildings</b>		
plans showing the size, location, existing floor area, existing site cover, existing maximum number of storeys, and existing maximum height above natural ground level of the buildings to be reused	<input type="checkbox"/> confirmed <input checked="" type="checkbox"/> not applicable	electronic
<b>When the application involves new building work (including extensions)</b>		
floor plans drawn to scale (1:50, 1:100 or 1:200 are the recommended scales) which show the following: <ul style="list-style-type: none"> <li>the north point</li> <li>the intended use of each area on the floor plan (for commercial, industrial or mixed use developments only)</li> <li>the room layout (for residential development only) with all rooms clearly labelled</li> <li>the existing and the proposed built form (for extensions only)</li> <li>the gross floor area of each proposed floor area</li> </ul>	<input checked="" type="checkbox"/> confirmed	electronic
elevations drawn to scale (1:100, 1:200 or 1:500 are the recommended scales) which show plans of all building elevations and facades, clearly labelled to identify orientation (e.g. north elevation)	<input checked="" type="checkbox"/> confirmed	electronic
plans showing the size, location, proposed site cover, proposed maximum number of storeys, and proposed maximum height above natural ground level of the proposed new building work	<input checked="" type="checkbox"/> confirmed <input type="checkbox"/> not applicable	electronic
<b>When the application involves the reuse of other existing works</b>		
plans showing the nature, location, number of on-site car parking bays, existing area of landscaping, existing type of vehicular cross-cover (non-residential uses), and existing type of vehicular servicing arrangement (non-residential uses) of the works to be reused	<input type="checkbox"/> confirmed <input checked="" type="checkbox"/> not applicable	
<b>When the application involves new operational work</b>		
plans showing the nature, location, number of new on-site car parking bays, proposed area of new landscaping, proposed type of new vehicle cross-cover (non-residential uses), proposed maximum new vehicular servicing arrangement (non-residential uses) of the proposed new operational works	<input checked="" type="checkbox"/> confirmed <input type="checkbox"/> not applicable	electronic

**Notes for completing this form:**

- This form can also be used for a material change of use assessable against the land use plan for Cairns airport land or Mackay airport land. Whenever a planning scheme is mentioned, take it to mean land use plan for the airport land.

**Privacy - please refer to your assessment manager for further details on the use of information recorded in this form.**

**OFFICE USE ONLY**

Date received

Reference numbers

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# Environmentally Relevant Activity- IDAS form 8

(Sustainable Planning Act 2009 version 1.0 effective 18 December 2009)

This form must be completed for development applications for an environmentally relevant activity.

You **MUST** complete **ALL** questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all development applications, you must:

- complete *Application details - IDAS form 1*
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

All terms used on this form have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

**1. What is the nature of the proposed environmentally relevant activity (ERA) and what type of approval is sought?** (complete a new Table A for each proposal)

Table A		
ERA category	Chemical, coal and petroleum products activities	
ERA number and name	ERA 8 - Chemical Storage	
ERA threshold	(c) 10m <sup>3</sup> or more of chemicals of class C1 or C2 combustible liquids under AS 1940 or dangerous goods class 3;	
Applicable fees	\$ POA	
Proposed scale/capacity		
Type of approval sought	<input checked="" type="checkbox"/> development permit	<input type="checkbox"/> preliminary approval
Is the proposed ERA a mobile and temporary ERA?	<input checked="" type="checkbox"/> no	<input type="checkbox"/> yes



**Table A**

ERA category	Water treatment services	
ERA number and name	ERA 63 - Sewerage Treatment	
ERA threshold	The proposed ERA involves a total peak capacity of up to 80kL per day and is falls within the ERA threshold of 100 to 1500 EP.	
Applicable fees	\$ POA	
Proposed scale/capacity		
Type of approval sought	<input checked="" type="checkbox"/> development permit	<input type="checkbox"/> preliminary approval
Is the proposed ERA a mobile and temporary ERA?	<input checked="" type="checkbox"/> no	<input type="checkbox"/> yes

**2. Are there any existing ERA's on or associated with the premises?**

No       Yes - complete a new table B for each existing ERA

**3. Does the proposed activity involve any of the following? (tick applicable box/es below)**

- release of water or waste to land
- release of water, other than stormwater, to surface water
- release of stormwater to the receiving environment
- release of water or waste to a wetland for treatment
- berthing, docking or mooring a boat
- storing or moving bulk material
- disturbance of acid sulfate soil
- disturbance of acid-producing rock
- release of waste directly to groundwater
- release of contaminants indirectly to groundwater



**4. Confirm the following mandatory supporting information accompanies this application**

About the subject land (other than for a mobile and temporary ERA)	Confirmation of lodgement	Method of lodgement
description of the site including site maps showing, vegetation, topography and any areas of cultural or heritage significance)	<input checked="" type="checkbox"/> confirmed	electronic
description of the receiving environment including maps showing, surrounding land uses	<input checked="" type="checkbox"/> confirmed	electronic
details of the distance to any watercourse, dam, bore or other water on, adjoining or near the premises	<input checked="" type="checkbox"/> confirmed <input type="checkbox"/> not applicable	electronic
details of any known acid sulphate soils within or adjoining the premises	<input type="checkbox"/> confirmed <input checked="" type="checkbox"/> not applicable	electronic
<b>About the proposed ERA</b>		
a description of the activity, including proposed operation, discharge points, operating hours and process details	<input checked="" type="checkbox"/> confirmed	electronic
details about how the activity achieves best practice environmental management, including technology used, management approach, environmental management plans and monitoring	<input checked="" type="checkbox"/> confirmed <input type="checkbox"/> not applicable	electronic
details of the proposed release of any contaminant or emission to air, land or water and the impacts on the receiving environment, including how the activity conforms with the management hierarchy in the <i>Environmental Protection (Air) Policy 2008</i>	<input checked="" type="checkbox"/> confirmed <input type="checkbox"/> not applicable	electronic
details of stormwater runoff management and disposal, including stormwater management plans and how the activity conforms with the management hierarchy in the <i>Environmental Protection (Water) Policy 2009</i>	<input checked="" type="checkbox"/> confirmed <input type="checkbox"/> not applicable	electronic
details of waste produced, including solid and liquid waste (including trade waste) and how the activity conforms with the management hierarchy in the <i>Environmental Protection (Waste Management) Policy 2000</i>	<input checked="" type="checkbox"/> confirmed <input type="checkbox"/> not applicable	electronic
details of management of noise impacts on the surrounding environment, including how the activity conforms with the management hierarchy in the <i>Environmental Protection (Noise) Policy 2009</i>	<input checked="" type="checkbox"/> confirmed <input type="checkbox"/> not applicable	electronic
details on the quantity and type of greenhouse gases released and measures proposed to minimise emissions	<input checked="" type="checkbox"/> confirmed <input type="checkbox"/> not applicable	electronic
details of any flammable and combustible materials, chemicals or other hazardous substances proposed to be stored on the premises.	<input checked="" type="checkbox"/> confirmed <input type="checkbox"/> not applicable	electronic

**Notes for completing this form:**

- Schedule 2 of the *Environmental Protection Regulation 2008* states the aggregate environmental scores and thresholds that apply to ERAs. Chapter 8 and Schedule 10 of the *Environmental Protection Regulation 2008* contain all information about the applicable fees and how they are calculated.

**Privacy - please refer to your assessment manager for further details on the use of information recorded in this form.**



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Date Received

Reference Numbers

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# Clearing native vegetation - IDAS form 11

(Sustainable Planning Act 2009 version 2.0 effective 24 December 2009)

This form must be completed for development applications that involve the clearing of native vegetation.

You **MUST** complete **ALL** questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all development applications, you must:

- complete *Application details - IDAS form 1*
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

All terms used on this form have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

## 1. What type of development is proposed?

- operational work for clearing vegetation made assessable under Schedule 3 of the *Sustainable Planning Regulation 2009*
- material change of use of the premises
- reconfiguring a lot

## 2. What type of approval is being sought?

- development permit
- preliminary approval
- both - provide details below





**3. Confirm that the following mandatory supporting information accompanies this application**

For operational work applications	Confirmation of lodgement	Method of lodgement
<p>A property vegetation management plan including:</p> <ul style="list-style-type: none"> <li>• the location extent of the area proposed to be cleared</li> <li>• the relevant purpose under section 22A(2) of the <i>Vegetation Management Act 1999</i> to which the application relates</li> <li>• details of the way the proposed clearing achieves the required outcomes under:               <ul style="list-style-type: none"> <li>- the relevant regional vegetation management code</li> <li>- the declared area code for the area (if the proposed clearing is within a declared area and a declared area code exists for the area)</li> <li>- the wild rivers code under the <i>Wild Rivers Act 2005</i> (if the proposed clearing is in a wild river high preservation area)</li> <li>- the special clearing code (if the proposed clearing is on indigenous land in the Cape York Peninsula Region)</li> </ul> </li> <li>• if an offset is proposed to satisfy a required outcome under a code applying to the application               <ul style="list-style-type: none"> <li>- details on how the clearing of vegetation has been avoided or minimised</li> <li>- details on how the proposed offset complies with the offsets policy</li> </ul> </li> <li>• details of the location and extent of the area of proposed clearing, through either:               <ul style="list-style-type: none"> <li>- a map showing -                   <ul style="list-style-type: none"> <li>- the boundary of the area on an image base</li> <li>- five or more points visible in the image base that corresponds to identifiable fixed features</li> <li>- the Map Grid of Australia 1994 coordinate and zone references for each point, acquired by GPS or similar system of satellite that receives and processes information; and</li> <li>- a description of the feature that each point represents; or</li> </ul> </li> <li>- a description of the boundary of the area by reference to Map Grid of Australia 1994 coordinates and zone references for the area</li> </ul> </li> </ul>	<p><input type="checkbox"/> confirmed</p> <p><input checked="" type="checkbox"/> not applicable</p>	
<b>For an operational works application for which the assessment manager is the local government</b>		
<p>written confirmation that the chief executive of the Department of Environment and Resource Management is satisfied the proposed clearing is for a relevant purpose under the <i>Vegetation Management Act 1999</i>, section 22A</p>	<p><input type="checkbox"/> confirmed</p> <p><input checked="" type="checkbox"/> not applicable</p>	
<b>For an operational works application where the assessment manager is the Department of Environment and Resource Management</b>		
<p>Either of the following:</p> <ul style="list-style-type: none"> <li>• written confirmation that the the chief executive of the Department of Environment and Resource Management is satisfied the proposed clearing is for a relevant purpose under the <i>Vegetation Management Act 1999</i>, section 22A; or</li> <li>• information identifying the relevant purpose under the <i>Vegetation Management Act 1999</i>, section 22A and demonstrating how the proposed clearing is for that purpose</li> </ul>	<p><input type="checkbox"/> confirmed</p> <p><input checked="" type="checkbox"/> not applicable</p>	



**For applications for a material change of use or reconfiguring a lot**

<p>A property vegetation management plan including:</p> <ul style="list-style-type: none"> <li>• the location and extent of the area proposed to be cleared;</li> <li>• the relevant purpose under section 22A(2) of the <i>Vegetation Management Act 1999</i> to which the application relates</li> <li>• details of the way the proposed clearing -             <ul style="list-style-type: none"> <li>- complies with the applicable concurrence agency policy; and</li> <li>- achieves the required outcomes under the relevant regional vegetation management code</li> </ul> </li> <li>• if an offset is proposed to satisfy a required outcome under a code applying to the application -             <ul style="list-style-type: none"> <li>- details on how the clearing of vegetation has been avoided or minimised; and</li> <li>- details on how the proposed offset complies with the offsets policy</li> </ul> </li> <li>• details of the location and extent of the area of proposed clearing, through either:             <ul style="list-style-type: none"> <li>- a map showing -                 <ul style="list-style-type: none"> <li>- the boundary of the area on an image base</li> <li>- five or more points visible in the image base that corresponds to identifiable fixed features the Map Grid of Australia 1994 coordinates and zone reference for each point, acquired by GPS or similar system of satellite that receives and processes information; and</li> <li>- a description of the feature that each point represents; or</li> </ul> </li> </ul> </li> <li>• a description of the boundary of the area by reference to Map Grid of Australia 1994 coordinates and zone references for the area</li> </ul>	<p><input checked="" type="checkbox"/> confirmed</p> <p><input type="checkbox"/> not applicable</p>	<p>electronic</p>
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**Notes for completing this form:**

- The Department of Environment and Resource Management (DERM) website contains a comprehensive range of information about the *Vegetation Management Act 1999*, including assessment codes and policies, as well as the *Landholder's guide to vegetation clearing applications*.
- Question 3 for operational works applications -Under the *Vegetation Management Act 1999*, the proposed vegetation clearing is only for a relevant purpose if the applicant satisfies the chief executive of the Department of Environment and Resource Management (DERM) that the development applied for is one of the purposes listed in section 22A of that Act. If the assessment manager is the local government, the applicant must obtain confirmation from the chief executive of DERM that the proposed clearing is for a relevant purpose and provide this with the application. However, if DERM is the assessment manager, the applicant has the choice of either obtaining this confirmation before making the application, or providing adequate information for DERM to make the decision on whether the proposed clearing is for a relevant purpose at the time the application is received.

**Privacy - please refer to your assessment manager for further details on the use of information recorded in this form.**

**OFFICE USE ONLY**

Date Received  Reference Numbers

The *Sustainable Planning Act 2009* (SPA) is administered by the Department of Infrastructure and Planning. This form and all other required application materials should be sent to your assessment manager and any referral agencies.



# Development assessment checklist - IDAS checklist 1

(Sustainable Planning Act 2009, version 1.0 18 December 2009)

This checklist applies to the carrying out of development generally.

You are not required to complete this checklist as part of your development application, however you may submit the checklist with your application if you wish. The purpose of the checklist is to assist you in identifying:

- whether you need to make a development application for the proposed development
- if a development application is required, the relevant IDAS forms you need to complete as part of your application
- whether you need to give a copy of your application to any referral agencies.

If your development involves a material change of use, reconfiguring a lot or operational works, it is recommended that you complete *Material change of use - IDAS checklist 2*, *Reconfiguring a lot - IDAS checklist 3* or *Operational works - IDAS checklist 4*, as applicable.

If you are unsure how to answer any questions on this checklist, phone or visit your local government, or go to the Department of Infrastructure and Planning's website at [www.dip.qld.gov.au](http://www.dip.qld.gov.au).

All terms used in this checklist have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

## Part 1 - General questions

### 1.1 Have you received a referral agency response in relation to this proposed development prior to making an application?

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• To assist you in preparing your application, completing <i>Referral agency responses - IDAS checklist 6</i> is recommended

### 1.2 Do you wish the proposed development to be assessed against a superseded planning scheme?

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• You must complete <i>Request to apply a superseded planning scheme - Sustainable Planning Act form 2</i> and give this notice to the relevant local government. If the local government agrees to your request, details must be provided in <i>Application details - IDAS form 1</i>

### 1.3 Does the proposal involve removing quarry material from a watercourse or lake for which an allocation notice is required under the *Water Act 2000*?

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• It is recommended that you complete part 2 of this checklist

### 1.4 Is any part of the proposed development intended to be carried out on a Queensland heritage place under the *Queensland Heritage Act 1992*?

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• It is recommended that you complete part 3 of this checklist

**1.5 Does the proposal involve development on a local heritage place ?**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No |  |
| <input type="checkbox"/> Yes           | • It is recommended that you complete part 4 of this checklist |

**1.6 Does the proposal involve an environmentally relevant activity, other than an agricultural ERA, a mining activity or a chapter 5A activity ?**

- |   |  |
|---|--|
| <input type="checkbox"/> No             |  |
| <input checked="" type="checkbox"/> Yes | • It is recommended that you complete part 5 of this checklist |

**1.7 Is any part of the development on strategic port land or airport land (other than development for a material change of use that is inconsistent with the land use plan for the strategic port land or airport land)**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No |  |
| <input type="checkbox"/> Yes           | • It is recommended that you complete part 6 of this checklist |

**1.8 Is any part of the development on land below a high water mark within the limits of a port under the *Transport Infrastructure Act 1994*?**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No |  |
| <input type="checkbox"/> Yes           | • It is recommended that you complete part 7 of this checklist |

**1.9 Is any part of the premises designated for community infrastructure ?**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No |  |
| <input type="checkbox"/> Yes           | • It is recommended that you complete part 8 of this checklist |

**1.10 Does the proposal involve the establishment or expansion of a waste water disposal system ?**

- |   |  |
|---|--|
| <input type="checkbox"/> No             |  |
| <input checked="" type="checkbox"/> Yes | • It is recommended that you complete part 9 of this checklist |

**1.11 Is the development on land that adjoins a declared fish habitat area under the *Fisheries Act 1994*?**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> No |   |
| <input type="checkbox"/> Yes           | • It is recommended that you complete part 10 of this checklist |

**Part 5 - Environmentally relevant activity****5.1 Is there a code of environmental compliance under the *Environmental Protection Regulation 2008* for every aspect of each proposed environmentally relevant activity ?**

- |   |                      |
|---|----------------------|
| <input type="checkbox"/> No             |                      |
| <input checked="" type="checkbox"/> Yes | • Go to question 5.3 |



**5.3 Is any part of the environmentally relevant activity intended to be located within a wild river area under the *Wild River Act 2005*?**

<input checked="" type="checkbox"/> No	• A development permit is not required for this aspect of the development
<input type="checkbox"/> Yes	

Section reference:

- *Sustainable Planning Act 2009*, schedule 1, items 2, 9, 10 and 11
- *Sustainable Planning Regulation*, schedule 3, part 1, table 5, items 4 and 5
- *Sustainable Planning Regulation*, schedule 7, table 2, items 1 and 24

**Part 9 - Waste water management**

**9.1 Is any part of the proposed waste water disposal system to be located in an area declared to be a catchment area under the *Water Act 2000*?**

<input type="checkbox"/> No	• End of part 9 of this checklist
<input checked="" type="checkbox"/> Yes	

**9.2 Is the proposed waste water disposal system an environmentally relevant activity under the *Environment Protection Act 1994*?**

<input type="checkbox"/> No	
<input checked="" type="checkbox"/> Yes	• End of part 9 of this checklist

Section reference:

- *Sustainable Planning Regulation*, schedule 7, table 3, item 4

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To the full extent permitted by law DIP expressly disclaims all liability (including but not limited to liability for negligence) for errors or omissions of any kind or for any loss (including direct and indirect losses), damage or other consequence which may arise from your reliance on this process and the information contained on this checklist.

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## Material Change of Use - IDAS Checklist Part 2

(Sustainable Planning Act 2009 version 1.0 effective 18 December 2009)

This checklist only applies when the development application seeks approval for a material change of use of premises.

You are not required to complete this checklist as part of your development application, however you may submit the checklist with your application if you wish. The purpose of the checklist is to assist you in identifying:

- whether you need to make a development application for the proposed development
- if a development application is required, the relevant IDAS forms you need to complete as part of your application, and
- whether you need to give a copy of your application to any referral agencies.

Before completing this checklist, it is recommended that you complete *Development Assessment Checklist - IDAS checklist part 1*. If your development involves reconfiguring a lot or operational works, it is recommended that you also complete *Reconfiguring a lot - IDAS checklist 3* and *Operational works - IDAS checklist 4*, as applicable.

If you are unsure how to answer any questions on this checklist, phone or visit your local government, or go to the Department of Infrastructure and Planning's website at [www.dip.qld.gov.au](http://www.dip.qld.gov.au)

All terms used in this checklist have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

### Part 1 - General questions

#### 1.1 Is the proposed use assessable development under the planning scheme?

<input type="checkbox"/> No	
<input checked="" type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• You must complete <i>Material change of use assessable against a planning scheme - IDAS form 5</i></li><li>• Continue on to question 1.3</li></ul>

#### 1.3 Is any part of the land part of a future state-controlled road or within 100 metres of a State-controlled road?

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• If your application is assessable development under a planning scheme, the Department of Transport and Main Roads is a concurrence agency for your application. You must give a copy of the application to the Department of Transport and Main Roads.</li><li>• It is recommended that you complete part 2 of this checklist</li></ul>

#### 1.4 Does *State Planning Policy 2/02: Planning and Managing Development Involving Acid Sulfate Soils* apply to the development?

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• It is recommended that you complete part 3 of this checklist</li></ul>

#### 1.5 Is any part of the premises located in a coastal management district?

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• It is recommended that you complete part 4 of this checklist</li></ul>



**1.6 Is the size of the lot two hectares or larger?**

<input type="checkbox"/> No	
<input checked="" type="checkbox"/> Yes	• It is recommended that you complete part 5 of this checklist

**1.7 Is any part of the premises in an area for which an area management advice has been given for unexploded ordnance?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• You must complete <i>Contaminated land - IDAS form 24</i> . • This application requires assessment by the administering authority (either the chief executive administering the <i>Environmental Protection Act 1994</i> , or the local government) as a concurrence agency.

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 11

**1.8 Is the proposed use of the premises listed in schedule 12 of the *Sustainable Planning Regulation 2009* and does it meet the specified threshold?**

<input type="checkbox"/> No	
<input checked="" type="checkbox"/> Yes	• This application requires assessment by the Department of Transport and Main Roads as a concurrence agency

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 14

**1.9 Is the proposed use of the premises listed in schedule 13 of the *Sustainable Planning Regulation 2009* and does it meet the specified threshold?**

<input type="checkbox"/> No	
<input checked="" type="checkbox"/> Yes	• This application requires assessment by the Department of Transport and Main Roads as a concurrence agency

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 15

**1.10 Is any part of the premises in an interim koala habitat protection area to which the provisions of the *South East Queensland koala State planning regulatory provisions* apply?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• It is recommended that you complete Part 6 (starting from question 6.1) of this checklist

**1.11 Is any part of the premises in a koala conservation area or koala sustainability area, which is located outside the current SEQ urban footprint area?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• It is recommended that you complete Part 6 (starting from question 6.3) of this checklist

**1.12 Is the proposed use associated with a reconfiguration of a lot?**

<input checked="" type="checkbox"/> No	• It is recommended that you complete Part 7 of this checklist
<input type="checkbox"/> Yes	





**1.13 Is any part of the premises in a wild river area declared under the *Wild Rivers Act 2005*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• It is recommended that you complete Part 8 of this checklist

**1.14 Is the proposed use for a domestic housing activity?**

<input checked="" type="checkbox"/> No	• It is recommended that you complete Part 9 of this checklist
<input type="checkbox"/> Yes	

**1.15 Does the use of the premises include a lot sharing a common boundary with a Queensland Heritage place under the *Queensland Heritage Act 1992*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• This application requires assessment by the Department of Environment and Resource Management as an advice agency • You must also complete <i>Queensland Heritage Place - IDAS form 3</i>

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 23

**1.16 Is preliminary approval sought for the application under the *Sustainable Planning Act 2009*, section 242?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• This application requires assessment by the Department of Infrastructure and Planning as a concurrence agency • You must complete <i>Preliminary approval varying the effect of the local planning instrument - IDAS form 31</i>

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 7, table 3, item 24

**1.17 Is the proposed use for a brothel as defined under the *Prostitution Act 1999*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• It is recommended that you complete Part 10 of this checklist

**1.18 Is any part of the proposed use on strategic port land under the *Transport Infrastructure Act 1994*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• It is recommended that you complete Part 11 of this checklist

**1.19 Is any part of the proposed use on airport land under the *Airport Assets (Restructuring and Disposal Act 2008)*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• It is recommended that you complete Part 12 of this checklist





**1.20 Is the proposed use a major hazard facility or possible major hazard facility under the *Dangerous Goods Safety Management Act 2001*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• This application requires assessment by the Department of Justice and Attorney-General (JAG). If JAG is not your assessment manager for the application, the role of the agency will be as concurrence agency.</li><li>• You must also complete <i>Major hazard facility - IDAS form 22</i>.</li></ul>

Section reference:

- *Sustainable Planning Regulation 2009*, schedule 3, part 1, table 2, item 5
- *Sustainable Planning Regulation 2009*, schedule 7, table 2, item 8

**1.21 Is all or part of the premises on the environmental management register or contaminated land register under the *Environmental Protection Act 1994*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• It is recommended that you complete Part 13 of this checklist</li></ul>

**1.22 Is all or part of the land forming the premises currently used for a notifiable activity or if there is no existing use, was it last used for a notifiable activity?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• It is recommended that you complete Part 14 of this checklist</li></ul>

**1.23 Is all or part of the land forming the premises currently used for an industrial activity (other than for a mining activity or petroleum activity) or if there is no existing use, was it last used for an industrial activity (other than for a mining activity or petroleum activity)?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• It is recommended that you complete Part 15 of this checklist</li></ul>

**1.24 Is any part of the premises in an area for which an area management advice has been given for natural mineralisation or industrial activity (other than for a mining or petroleum activity)?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• It is recommended that you complete Part 16 of this checklist</li></ul>

**1.25 Is the proposed use for aquaculture defined under the *Fisheries Act 1994*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• It is recommended that you complete Part 17 of this checklist</li></ul>

**1.26 Is any part of the premises in a wild river area declared under the *Wild Rivers Act 2005*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• It is recommended that you complete Part 18 of this checklist</li></ul>

**1.27 Is any part of the premises within the South East Queensland designated region?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>• It is recommended that you complete Part 19 of this checklist</li></ul>



**1.28 Is any part of the premises within the Far North Queensland (FNQ) designated region?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• It is recommended that you complete Part 20 of this checklist

**1.29 Is the proposal for urban purposes, as defined under the *Sustainable Planning Regulation 2009*?**

<input type="checkbox"/> No	
<input checked="" type="checkbox"/> Yes	• It is recommended that you complete Part 21 of this checklist

**1.30 Can the proposed use be performed without the removal, destruction or damage of marine plants under the Fisheries Act 1994?**

<input type="checkbox"/> No	• It is recommended that you complete Part 22 of this checklist
<input checked="" type="checkbox"/> Yes	

**1.31 Is any part of the premises within the Wide Bay Burnett (WBB) designated region?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• It is recommended that you complete Part 23 of this checklist

**Part 5 - Vegetation clearing**

**5.1 Does the lot contain the following?**

category A or B shown on a property map of assessable vegetation	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
if there is no property map of assessable vegetation for a lot, native vegetation shown as remnant vegetation on a regional ecosystem or remnant map.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

• If no to both of the above then end of part of the checklist.

**5.2 Is the application for a preliminary approval under section 242 of the *Sustainable Planning Act 2009*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• You must complete <i>Clearing native vegetation --IDAS form 11</i> • This application requires assessment by the Department of Environment and Resource Management as a concurrence agency

**5.3 Is the application for a sole or community residence clearing only (as defined in Schedule 26 of the *Sustainable Planning Regulation 2009*)?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	• End of part 5 of the checklist



**5.4 Will the application involve vegetation clearing that is operational works made assessable under schedule 3, part 1, table 4, item 1, of the *Sustainable Planning Regulation 2009*, other than operational work that is only the clearing of regulated regrowth vegetation on freehold land, indigenous land or land the subject of a lease issued under the *Land Act 1994* for agricultural and grazing purposes?**

<input type="checkbox"/> No	
<input checked="" type="checkbox"/> Yes	<ul style="list-style-type: none"><li>You must complete <i>Clearing native vegetation --IDAS form 11</i></li><li>This application requires assessment by the Department of Environment and Resource Management as concurrence agency</li></ul>

Section reference:

- Sustainable Planning Regulation 2009, schedule 7, table 3, item 10

## Part 7 - Easements and substations

**7.1 Is, or will there be any part of any structure or work that is the natural and ordinary consequence of the use located completely or partly in the easement?**

<input checked="" type="checkbox"/> No	<ul style="list-style-type: none"><li>Go to question 7.4</li></ul>
<input type="checkbox"/> Yes	

**7.4 Is any part of the premises situated within 100 metres of a substation site under the *Electricity Act 1994*?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>This application requires assessment by the entity responsible for the substation as an advice agency</li></ul>

Section reference:

- Sustainable Planning Regulation 2009, schedule 7, table 3, items 8, 9 and 16

## Part 9 - Wetland

**9.1 Does the premises include a lot situated in or, or within 100 metres of, a wetland shown on the 'Map of referable wetlands' a document approved by the chief executive of the Department of Environment and Resource Management?**

<input checked="" type="checkbox"/> No	
<input type="checkbox"/> Yes	<ul style="list-style-type: none"><li>This application requires assessment by the Department of Environment and Resource Management as an advice agency</li></ul>

Section reference:

- Sustainable Planning Regulation 2009, schedule 7, table 3, item 21



## Part 21 - Conservation estate

### 21.1 Is the proposed use on a lot situated in, or within 100 metres of, any of the following?

a protected area, forest reserve, critical habitat or area of major interest under the <i>Nature Conservation Act 1992</i>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
a state forest or timber reserve under the <i>Forestry Act 1959</i>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
a marine park under the <i>Marine Parks Act 2004</i>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
a recreation area under the <i>Recreation Area Management Act 2006</i>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
a world heritage area listed under the World Heritage Convention	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Brisbane forest park under the <i>Brisbane Forest Park Act 1977</i>	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes

- If you answered yes to any of the above, then this application needs to be referred to the Department of Environment and Resource Management as advice agency.

Section reference:

*Sustainable Planning Regulation 2009, schedule 2, table 2, item 45*

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